

## **GUERNSEY PORTS**

### **MAINTENANCE ELECTRICIAN**

#### **PSE GRADE F**

*+ Shift Allowance and Consolidation Pay*

### **JOB DESCRIPTION**

#### **JOB SUMMARY:**

The Electrical & Mechanical section of Guernsey Airport undertakes a full range of mechanical and electrical installations, maintenance and repair services encompassing all trades. These include Airfield lighting, Electrical/Mechanical plant, Vehicles electrical systems, Conveyor systems, Standby Generator/ups system, and the control system associated to these systems.

The post covers all airport operational hours (05:30 – 21:00) daily as the airport is open every day of the year except Christmas Day.

#### **MAIN DUTIES AND RESPONSIBILITIES:**

- The installation, maintenance and repair of the airfield lighting and associated control systems.
- Installation and maintenance of other Airport various electrical and mechanical systems, which will include fault finding and repairs.
- To undertake training in order to achieve certified competence both in terms of specific skill sets and to satisfy health and safety training requirements which may include off island training.
- To comply with Health and Safety and other statutory authority legislation, codes of practices and guidelines, along with internal policies and procedures of Guernsey Airport, notably the Guernsey Airport guide to Health and Safety at work.
- This will include conveyor systems, fixed electrical ground power units, Ventilation/Air-conditioning systems, pumps and control systems for this equipment.
- There will be a requirement for some out of hours working on some of the Airport critical systems and Airfield.

- To perform any other duties as and when required, as specified by the Electrical and Building Services Manager or by other members of Ports Management.
- To perform the same duties at Alderney Airport when required to do so, for which travel will be arranged.
- To work at other Ports locations from time to time should the need arise.

## **KEY CRITERIA:**

### **ESSENTIAL**

1. A City & Guilds qualification in Electrical Installations.
2. Possess a good knowledge and previous experience in the working of single and three phase electrical installations, and have the ability to read and understand wiring diagrams and trace faults.
3. Experience and knowledge of Variable Speed Drives (VSD) and vehicle electrical systems.
4. Knowledge of building management and other control systems.
5. The ability to communicate clearly and effectively, both written and orally, to staff of all levels.
6. Previous experience of both independent working and working well within a small team.
7. Experience of accurately recording and reporting on completed tasks by agreed deadlines, whilst maintaining the ability to respond effectively to emergencies.
8. Experience of working in accordance with Health and Safety legislation and requirements, and taking the appropriate actions when needed.
9. Ability to undertake physically demanding work in all types of conditions and environments, whilst wearing the appropriate protective clothing.
10. Flexibility in working patterns, particularly noting that the post will require working shifts, unsociable hours, weekends and overtime.
11. Willingness to undertake further training as required, such as AGL or FEGPU.
12. A valid category 'B' driving licence.

## **DESIRABLE**

1. Previous experience of working airside or at an Airport.

## **PAY AND CONDITIONS:**

- Pay conditions will be PSE Grade F + Shift Allowance and Consolidation Pay.
- The post holder will initially be employed on a six-month probationary period.

## **KEY COMPETENCIES**

### **LEADERSHIP**

- Understand what is required of them in their role and how this contributes to the team and Business priorities.
- Consider how their own job links with and impacts on colleagues and others in partner organisations.
- Ask questions when unsure what to do.
- Speak up to clarify decisions and query these constructively.

### **TEAMWORK**

- Put forward their own views in a clear and constructive manner, choosing an appropriate communication method, e.g. face to face / telephone / email.
- Act in a fair and respectful way in dealing with others.
- Ask open questions to appreciate others' point of view.
- Proactively contribute to the work of the whole team.
- Get to know fellow team members / colleagues and understand their viewpoints and preferences.

### **ACCOUNTABILITY**

- Identify own skills, knowledge and behaviour gaps to inform own development plan and discuss these with the Line Manager.
- Find ways to learn and personally improve in the completion of day to day tasks.
- React constructively to developmental feedback and make changes as a result.
- Maintain consistent performance.

**Please Note:** Confirmation of employment in this role is also dependent upon the following additional requirements: -

- A Satisfactory Basic Police Check, obtained at the candidates own expense, convictions likely to be considered relevant to this post include crimes involving Theft, Violence, Dishonesty, Fraud, as examples.

- Ability to provide a 5-year employment or educational history with no gaps to comply with Department for Transport requirements.
- Satisfactory References, which must include one from the candidate's current or most recent employer.
- Possession of a valid Right to Work document.