

# Critical Worker Travel Application Process

## Purpose

Guernsey Ports, in line with the latest States of Guernsey Public Health Services advice, have established a travel application form to facilitate essential travel for critical workers.

The application process has been developed to enable those who would be defined as a critical worker to be given approval to travel from Guernsey Airport, Alderney Airport, St Peter Port Harbour or St Sampson's Harbour.

The application process does not currently apply to those travelling on compassionate or medical grounds.

## Critical Worker Definition

The States of Guernsey Public Health Services define **critical worker travel** as travel by workers required to keep critical services running across the Bailiwick. Such travel is necessary to support and protect the Islands' connectivity, critical national infrastructure, the safety and security of the Bailiwick, and essential public services including education and medical provisions.

Such workers are considered vital to the Bailiwick's continued ability to operate at this time and include:

- those directly involved in maintaining and protecting the Islands' air and sea links as determined by the Managing Director of Trading Assets\*;
- those directly involved in maintaining and protecting the Islands' critical national infrastructure as determined by the Strategic Lead for Place Policy<sup>1</sup>\*;
- those providing, or directly facilitating, front line health and care services deemed critical by the Medical Director and/or Chief Nurse\*;
- those delivering emergency services or the good administration of justice as determined by the Director of Operations for Justice & Regulation\*;
- education professionals delivering critical activity within the Islands' schools as defined by the Director of Operations for Education\*;
- those involved in business continuity and/or business recovery as defined by the Director of Operations for Economy, Infrastructure, Environment & Culture\*;
- those involved in ensuring financial stability and resilience as defined by the States Treasurer\*; and - those involved in ensuring the safety and stability of the Island of Alderney as defined by the Chief Executive of the States of Alderney.\*

1 \* Or other such person nominated on their behalf

## Compassionate and Medical Travel

Individuals do not need to get specific approval to travel, but are advised against undertaking non-essential travel. Essential travel may include travel for compassionate and medical reasons may individuals should consider carefully whether such travel is time critical.

Examples include:

- Dependent relatives, for example:
  - Travelling from and to the Bailiwick to support dependent relatives in poor or critical health;
- Medical care, for example:
  - Travelling from and to the Bailiwick to receive time-sensitive care that cannot be delivered on island;
  - Travelling from and to the Bailiwick to receive care that in the opinion of the patient's consultant cannot be deferred, without harming the patients' health or likely outcome.
- Individuals who are ordinarily resident in the Bailiwick returning home. This includes individuals who have been studying or travelling outside of the Bailiwick.

## Applying For Critical Worker Travel Approval

Applications for critical worker travel approval should be made to Guernsey Ports, a minimum of 2 working days prior to travel wherever possible, using the e-mail address [portcriticalworker@gov.gg](mailto:portcriticalworker@gov.gg).

Each application will be considered by the Guernsey Ports Senior Leadership Team and a decision provided to the originator by e-mail within 24 hours of the date of the application.

Applications may also be made through the States of Guernsey's Population Management Office at [population@gov.gg](mailto:population@gov.gg) or 01481 715790.

When an application involves a commercial or private aircraft movement, the Director of Civil Aviation (Channel Islands) may require to be consulted by e-mail prior to permission being granted.

## Appeals

All appeals should be sent by e-mail to [portcriticalworker@gov.gg](mailto:portcriticalworker@gov.gg) within 24 hours of the initial decision. The appeal should state the reasons why the decision is being appealed.

## Critical Worker Travel Application Form

<b>Date:</b>	
<b>Name:</b>	
<b>Position:</b>	
<b>Company:</b>	
<b>Contact Number:</b>	
<b>E-Mail:</b>	
<b>Reason(s) For Application:</b>	
<b>Impact If The Application Is Refused</b>	
<b>Nature of Travel:</b>	

<b>Proposed Travel</b>	<b>Dates</b>	<b>Of</b>	<b>Journey 1</b>	
			Date:	
			Departure Location:	
			Arrival Location:	
			Operator:	
			Mode of Transport:	
			<b>Journey 2</b>	
			Date:	
			Departure Location:	
			Arrival Location:	
		Operator:		
		Mode of Transport:		
<b>Signed:</b>				
<b>Print Name:</b>				