



## PORT PARKING GUIDELINES



Parking is available at a number of locations within Guernsey Harbours' Estate; designated as follows:

Port Permit

Marine Trader

Guernsey Boatowners Association

Fishermen

The relevant Permit must be obtained from either Guernsey Harbours or the Guernsey Boatowners Association. However the following criteria will apply:

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## IMPORTANT INFORMATION:

### APPLICABLE TO PORT/MARINE TRADER/FISHERMAN PERMITS

Permits are only valid whilst the driver of the vehicle is 'on duty' at the harbour or 'at sea'. They are not valid when used by a person other than the named driver, eg a member of the driver's family.

### APPLICABLE TO ALL PERMITS

Parking is only permissible in the marked bays specific to your permits. Use of permits in any other designated parking areas will result in Fixed Penalty tickets being issued. Non display of a valid permit in the relevant designated parking area will also result in Fixed Penalty tickets being issued.

**Reported abuse of permits will result in the permit being rescinded and a fee charged for re-issue.**

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## • Port Parking

Available to Guernsey Harbours' tenants or those that work on Guernsey Harbours' estate. Permits are chargeable and available in a variety of calendar periods:

Annual Permit	£619
Six Monthly Permit	£361
Monthly	£63
Daily/Temporary Permit	£11

An invoice will be raised once the Permit has been issued.

- **Marine Trader**

Available to marine traders whose **CORE** business (at least 50% of their business) is associated with boats relating to:

- attending or working on a boat in a marina or on Guernsey Harbours' land
- undertaking short sea trials or movement of boats (maximum period: 6 hours)
- collection/delivery of goods associated with marine trade

All contractors working on Harbour premises are required to have the appropriate insurance cover (**Third Party Public Liability** with a minimum cover of £2 million).

Marine Trader Permits are chargeable at **£26 per Permit**. Permits can be registered to more than one vehicle (maximum number: 4); the Permit should be switched between vehicles as required. An invoice will be raised once the Permit has been issued.

Permits are limited; therefore those marine traders requiring ad hoc access should obtain a Daily Permit from Guernsey Harbours as and when required. The charge is **£11 per day**. The insurance criteria remain the same as for an annual Permit. Application forms are available from Guernsey Harbours Reception and on our website [www.harbours.gg](http://www.harbours.gg).

- **Guernsey Boatowners Association**

Available to Guernsey Boatowners Association (GBA) Members only. These Permits are managed by the Secretary, GBA, who should be contacted directly.

Parking is only permissible in the marked '**GBA**' bays. Use of GBA Permits to park in any other designated parking areas will result in Fixed Penalty tickets being issued.

- **Fishermen**

Available to Fishermen only for use on the Fish Quay.

Permits can be registered to more than one vehicle (maximum number: 2); the Permit should be switched between vehicles as required.

## **Private Permits**

A limited number of Port Parking Permits are available to purchase at market rates by those who are not Guernsey Harbours' tenants and do not work on Guernsey Harbours' Estate. Interested persons should contact [guernsey.harbour@gov.gg](mailto:guernsey.harbour@gov.gg) or telephone 720229.

*Terms of credit overleaf*

## Terms of Credit

- Invoices will be raised for each transaction of business between a customer and Guernsey Harbours and must be settled within 30 days of the date of the invoice. The invoice must be paid in full and any incorrect charge or other error must be notified to:

Guernsey Harbours  
St Julian's Emplacement  
St Peter Port  
Guernsey  
GY1 2LW  
01481 720229

- Guernsey Harbours does not permit any right of offset against any other account without prior written agreement
- Where discrepancies are verified, a new invoice or credit note will be issued as appropriate
- Settlement of invoices for parking permits may be made by:
  - BACS transfer to "National Westminster Bank", Sort Code: 60-09-20, Account Number: 74121677. Account Name: Treasury & Resources Fees Account. You must quote your invoice number, and your customer number if possible, to enable your payment to be correctly allocated.
  - By cheque made payable to "The States of Guernsey" and posted to:  
Customer Services  
Sir Charles Frossard House  
La Charroterie  
St Peter Port  
GY1 1FH
  - Credit/Debit Card – by phone (717003) or in person at Sir Charles Frossard House. Please ensure you have your invoice to hand. Please note that payment by credit card will incur a charge of 1.5% of the amount paid.
  - Cash – at Sir Charles Frossard House. **Please do not post cash.**
- Any invoice not paid in full by the due date will be subject to an interest charge of 2.5% per month on the outstanding balance.
- If accounts are not fully paid within the prescribed period, the States of Guernsey reserves the right to seek recovery of the outstanding amount, which may result in legal proceedings being commenced. The costs of such proceedings will be recovered in line with States of Guernsey policy.
- Guernsey Harbours reserves the right to withdraw the port parking/marine trader permit facility in the event of non-payment of correctly due monies.